FDM 311: Fashion Production III (3 credits) Fall 2016

Class Meeting: Tuesday and Thursday, 8:00 to 10:50 P.M., Quigley 310
Instructor: Judy Huyck, 311E Quigley, 453-1984, jhuyck@siu.edu
Prerequisites: FDM 112
Office Hours: Mon, Tue, Wed: 11:30-1:30 PM and by appointment
Special Requirement: FDM 311 to be taken concurrently with FDM 251.

Texts:
Other printed course materials will be handed out during class.

Course Objectives:
1. To learn to recognize, evaluate, and solve fitting problems.
2. To gain proficiency in construction techniques, including but not limited to machine sewing, hand sewing, pressing, ironing, steaming.
3. To learn line development and create garments using flat pattern and draping methods to create one line garment.

Projects: Detailed project requirement sheets and project schedules will be fully explained and distributed to the students before the start of each project. Please note that project time frames and due dates may be revised by the instructor, if necessary.

Unit 1: Samples: 20 samples: 5 points each: 100 points (Weeks 1-5)

Unit 2: Lined tailored Jacket: 100 points (Weeks 5-9)

Unit 3: Final Project: Mini-line project: 210 points
(Prep: Weeks 2, 3, 5, 7; Construction, Weeks 9-16)

Attendance: 90 points (3 points per class session)

Total points possible to earn: 500 points

Grades/Evaluation/Grading Breakdown:
The total number of points for the class will be determined by the total number that you earn per project. Each project is graded on quality, meeting deadlines, and completion requirements. Your grade will be determined by dividing the total number of points you earned by the total number of points possible for the class. This will result in a percentage, and that will be your grade. The class percentage is the standard

A = 90-100% 450-500 points
B = 80-89% 399-449 points
C = 70-79% 348-398 points
D = 60-69% 297-347 points
F = 59% and below 0-296 points
Course Policies
Academic Year 2016-2017

1. **Class Etiquette:**
   > When you get into the classroom, please turn off your cell phone and put your phone away, in your backpack or your purse.
   > Do not eat or drink in the sewing labs at the sewing tables. Please keep food and drinks about from the cutting tables, drafting tables, etc. so that no accidents happen.
   > Please do not sleep during class time. If you are very tired or ill, please go home and get the rest that you might need.
   > Please clean up after yourself, and make sure that you don’t leave anything important behind you when you leave.
   > No headphone or radio use by students during class time.
   > No use of any tobacco products during class; this includes smokeless tobacco.
   > No children are allowed in the classroom (nothing in our classrooms are child-proof!) If you need to stay at home with your child, please email me (jhuyck@siu.edu) and let me know your circumstances.

2. **Attendance:** Attendance in classes is mandatory. Please contact the instructor as soon as possible if you miss a class. If you have to miss a class, it is your responsibility to get any missed information, etc. from another student. The instructor will not give you copies of her lectures or power point presentations. If you miss three or more class periods, it is advised that you drop the course. Four points (4 points) will be deducted from the final earned grade in this course for each unexcused absence/missed class. Two points (2 points) will be deducted for late arrivals or early departures from class that have not been approved by the instructor.
   Please make sure that you email the instructor as quickly as possible if you believe you have a legitimate reason for an absence or late arrival or early departure. The instructor reserves the right to use discretion in the consideration of attendance issues.

3. **Make-Up Assignment or Test Policy:** If you miss a test or the due date for a class project, you must contact the instructor within 12 hours of the missed class time. If you do not contact the instructor within that 12 hour period, you will not be allowed to make up the test or hand in the project. The instructor will evaluate any other extenuating circumstances in the event that the student cannot contact the instructor within that 12 hour period.
   Make sure if you have medical documentation for an absence that you bring it to the instructor. This is especially important if you have a chronic illness.
   **Late Assignment:** For any assignment handed in late, one (1) grade step will be deducted from the original grade earned on the project per school day. Weekends and days of official school closures will NOT be counted. For example, if a project is due on a Wednesday, and the student does not hand in the project until Monday, the student will lose 3 grade steps (for Thursday, Friday, and Monday). So, if an original grade was a B, the student’s final grade on the project would be an F. No extensions will be granted without a penalty, which will be determined at the time of the extension request, and at the instructor’s discretion.

4. **Incomplete/WF Policy:**
   > **Incompletes:** A grade of I (Incomplete) is given only under extraordinary circumstances. Each request will be considered on an individual basis. Incompletes can only be
given if the student is doing passing work (a C or better) at the time that the incomplete is requested. You have one calendar year to complete an Incomplete, otherwise it turns automatically into an F. It is the responsibility of the student to take care of his or her incomplete grade status.

Withdrawal from Class: It is the responsibility of the student to start the process for an official withdrawal from class. If a student just stops attending a class without officially withdrawing from the class before the tenth (10th) week of classes, the instructor may assign a grade of WF, along with noting the last day of attendance in the course. This is a grade designation that is computed as an F in the students GPA, and may affect your financial aid eligibility. If you do not wish to continue in a course, please see your advisor immediately so that you can officially withdraw from the course.

5. Changes in Course Syllabus: If a change in syllabus needs to be made, changes will be announced during scheduled class times, either orally or in a memo. Usually, the types of changes that may be expected are modifications in lecture topics (i.e., pushing a lecture up, or pushing a lecture back), changes in exam or project due dates (usually to a later date), or elimination of selected projects or project requirements.

6. Other Information: Additional course polices (regarding such items as student conduct, grading, and plagiarism) as set by the University are available online at http://studentlife.siu.edu/Documents/Info%20Booklet%20FINAL%20for%202012-2013.pdf, accessible via the following page of the Student Life and Intercultural Relations website http://studentlife.siu.edu/policies.html.

>QUIGLEY HALL EMERGENCY RESPONSE PROCEDURES 2015-2016

Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings in Quigley Hall and elsewhere on campus, available on the BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

If an evacuation of Quigley Hall is required during an emergency, ALL School of Architecture students, faculty, and staff (from all three programs) are to gather ASAP after exiting in the grassed area east of the Quigley Courtyard and covered walkway area to determine if there are people unaccounted for at that particular time. There are SoA faculty members that are part of the SIUC Quigley Hall BERT Team (Wojnarowski, Frisch, Kidd) who will be facilitating the necessary emergency procedures. There are BERT Posters located in numerous public areas throughout Quigley with Quigley Team emergency phone numbers.
Do not hesitate to call 911 if you have any sense of emergency and there isn’t a faculty or staff person available to immediately assist – There are highly qualified and prepared professionals to make a response decision and to give you advice over the phone.

QUIGLEY HALL EMERGENCY RESPONSE MEETING AREAS

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>AREA</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food and Nutrition</td>
<td>1</td>
<td>Woody Hall grassed area West of Quigley Main Entry</td>
</tr>
<tr>
<td>Child Development Laboratory</td>
<td>2</td>
<td>North Side Quigley beyond Fenced Area</td>
</tr>
<tr>
<td>Social Work</td>
<td>3</td>
<td>Grassed Area NE of Loading Dock and Auditorium</td>
</tr>
<tr>
<td>School of Architecture</td>
<td>4</td>
<td>Grassed Area East of Quigley Patio and the Covered Walkway</td>
</tr>
<tr>
<td>College of Education - Pre-School</td>
<td>5</td>
<td>Grassed Walkways Area beyond South Entry</td>
</tr>
<tr>
<td>General Classrooms &amp; Auditorium</td>
<td>1, 3, &amp; 4</td>
<td>Please instruct those outside faculty, students, and visitors during an emergency</td>
</tr>
</tbody>
</table>

>Accommodations for a Disability:

If you think you need an accommodation for a disability, please contact Disability Support Services. Some aspects of this course, the assignments, the in-class activities, and the way the course is usually taught may be modified to facilitate your participation and progress. As soon as you make me aware of your needs, we can work with Disability Support Services (DSS) to help us determine appropriate academic accommodations. DSS (618.453.5738; http://disabilityservices.siu.edu/) typically recommends accommodations through a verification form provided to the student. Any information you provide is private and confidential and will be treated as such. Please make sure that you contact DSS; they offer a wide range of options and help.
SAFETY AWARENESS FACTS AND EDUCATION
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SAULKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For Information on Saluki Cares: call(618) 453-1492, email siukicares@siu.edu, or http://salukicares.siu.edu/

SIU’S EARLY WARNING INTERVENTION PROGRAM (EWIP)
Students enrolled in courses participating in SIU’s Early Warning Intervention Program might be contacted by University staff during a semester. More information can be found at the Core Curriculum’s Overview webpage: http://corecurriculum.siu.edu/program-overview/

EMERGENCY PROCEDURES
We ask that you become familiar with Emergency Preparedness @ SIU. Emergency response information is available on posters in buildings on campus, on the Emergency Preparedness @ SIU website, and through text and email alerts. To register for alerts visit: http://emergency.siu.edu/

STUDENT MULTICULTURAL RESOURCE CENTER
The Student Multicultural Resource Center serves as a catalyst for inclusion, diversity and innovation. As the Center continues its work, we are here to ensure that you think, grow and succeed. We encourage you to stop by the Center, located in Grinnell Commons, to see the resources available and discover ways you can get involved on the campus. Visit us at http://inclusiveexcellence.siu.edu/

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:
Tutoring : http://tutoring.siu.edu/
Math Labs http://math.siu.edu/courses/course-help.php

WRITING CENTER
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit: http://write.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY
Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

MILITARY COMMUNITY
There are complexities of being a member of the military community and also a student. Drill schedules, calls to active duty, complications with GI Bill disbursement, and other unforeseen military and veteran related developments can complicate academic life. If you are a member of the military community and in need of accommodations please visit Veterans Services at http://veterans.siu.edu/

Additional Resources:
ADVISEMENT: http://advisement.siu.edu/
SIU ONLINE: https://online.siu.edu/

SAULKI SOLUTION FINDER: http://solutionfinder.siu.edu/

MORRIS LIBRARY HOURS: http://libguides.lib.siu.edu/hours

Fall 2016 R.O’Rourke