FDM 452: Senior Fashion Design Studio II (3 credits): Spring 2016
Class Meeting Times and Place: Tuesday and Thursday, 2:00-4:50 PM, 310 Quigley
Instructor: Dr. Laura Kidd, 311 Quigley, 453-1970 (lkidd@siu.edu)
Office Hours: Tuesday and Thursday, 9:00 AM-12:00 Noon and by appointment
Prerequisites: FDM 451


Course Description: FDM 452 Professional Practices in Fashion Design will concentrate on principles of apparel design, pertaining to functions and responsibilities of the fashion designer.

Course Objectives: By the end of the course, the student will have
1. written a professional resume and cover letter,
2. presented a finished fashion design portfolio and
3. participated in producing original designs for presentation in a fashion show.

Instructional Methods: Demonstration lectures, discussion, individual instruction.

Evaluation Methods: A grade of “Pass” will be determined by the following: (1) the student’s daily attendance record; (2) the completion of projects on time; (3) the quality of the student’s finished work. Items to be evaluated: Resume, sample cover letter, finished portfolio, final garments for fashion show (8 ensemble minimum)

Class Schedule:
Portfolio Checks: Week 1, 10, 12 (Final)
Resume & Cover Letter: Week 1-7
Fashion Show: Thursday, April 21, 2016
Final Exam Period: Tuesday, May 10, 2016, 2:45-4:45 PM

Course Policies: Dr. Laura Kidd, Ph.D. (lkidd@siu.edu)
Academic Year 2015-2016

1. Class Etiquette:
   > When you get into the classroom, please turn off your cell phone and put your phone away, in your backpack or your purse. Cell phones are permitted for model scheduling and fitting arrangements.
   > Certain courtesies are expected to be shown in the classroom. Please remember to be polite to each other, as well as being patient with the instructor when you have a question.
   > Do not eat or drink in the sewing labs. Please keep food and drinks about from the cutting tables, drafting tables, etc. so that no accidents happen.
   > Please do not sleep during class time. If you are very tired or ill, please go home and get the rest that you might need.
   > Please clean up after yourself, and make sure that you don’t leave anything important behind you when you leave.
   > No headphone or radio use by students during class time without instructor approval.
   > No use of any tobacco products during class; this includes smokeless tobacco.
   > Please help keep the class room friendly by being courteous to those around you. Gum-popping, bubble-blowing, spitting, humming or singing often disturbs others in the classroom, and may make it difficult for some students to concentrate. So, please refrain from any type of
behavior that might affect other students. (Also, when cold season starts, make sure that you have enough kleenix with you!)

>No children are allowed in the classroom (nothing in our classrooms are child-proof!) If you need to stay at home with your child, please email me (lkidd@siu.edu) and let me know your circumstances.

2. **Attendance:** Attendance in classes is mandatory. Please contact the instructor as soon as possible if you miss a class. If you have to miss a class, it is your responsibility to get any missed information, etc. from another student. The instructor will not give you copies of her lectures or power point presentations. If you miss three or more class periods, it is advised that you drop the course. Please refer to the individual course syllabus for additional information.

3. **Make-Up Assignment or Test Policy:** If you miss a test or the due date for a class project, you must contact the instructor within 12 hours of the missed class time. If you do not contact the instructor within that 12 hour period, you will not be allowed to make up the test or hand in the project. The instructor will evaluate any other extenuating circumstances in the event that the student cannot contact the instructor within that 12 hour period.

   Make sure if you have medical documentation for an absence that you bring it to the instructor.

4. **Incomplete/WF Policy:**
   >**Incomplete:** A grade of I (Incomplete) is given only under extraordinary circumstances. Each request will be considered on an individual basis. Incompletes can only be given if the student is doing passing work (a C or better) at the time that the incomplete is requested. You have one calendar year to complete an Incomplete, otherwise it turns automatically into an F. It is the responsibility of the student to take care of his or her incomplete grade status.

   >**Withdrawal from Class:** It is the responsibility of the student to start the process for an official withdrawal from class. If a student just stops attending a class without officially withdrawing from the class before the tenth (10th) week of classes, the instructor may assign a grade of WF, along with noting the last day of attendance in the course. This is a grade designation that is computed as an F in the students GPA, and may affect your financial aid eligibility. If you do not wish to continue in a course, please see your advisor immediately so that you can officially withdraw from the course.

5. **Changes in Course Syllabus:** If a change in syllabus needs to be made, changes will be announced during scheduled class times, either orally or in a memo. Usually, the types of changes that may be expected are modifications in lecture topics (i.e., pushing a lecture up, or pushing a lecture back), changes in exam or project due dates (usually to a later date), or elimination of selected projects or project requirements.

6. **Other Information:** Please refer to the attached “Syllabus Attachment Spring 2015” for additional information.

**QUIGLEY HALL EMERGENCY RESPONSE PROCEDURES Spring 2016**

Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building
Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings in Quigley Hall and elsewhere on campus, available on the BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. **It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.** The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

If an evacuation of Quigley Hall is required during an emergency, ALL School of Architecture students, faculty, and staff (from all three programs) are to gather ASAP after exiting in the grassed area east of the Quigley Courtyard and covered walkway area to determine if there are people unaccounted for at that particular time. There are four SoA faculty members that are part of the SIUC Quigley Hall BERT Team (Wojnarowski, Frisch, Kidd) who will be facilitating the necessary emergency procedures. There are **BERT Posters** located in numerous public areas throughout Quigley with Quigley Team emergency phone numbers.

**Do not hesitate to call 911** if you have any sense of emergency and there isn’t a faculty or staff person available to immediately assist – There are highly qualified and prepared professionals to make a response decision and to give you advice over the phone.

<table>
<thead>
<tr>
<th><strong>QUIGLEY HALL EMERGENCY RESPONSE MEETING AREAS</strong></th>
<th><strong>PROGRAM</strong></th>
<th><strong>AREA</strong></th>
<th><strong>LOCATION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Food and Nutrition</td>
<td>1</td>
<td></td>
<td>Woody Hall grassed area West of Quigley Main Entry</td>
</tr>
<tr>
<td>Child Development Laboratory</td>
<td>2</td>
<td></td>
<td>North Side Quigley beyond Fenced Area</td>
</tr>
<tr>
<td>Social Work</td>
<td>3</td>
<td></td>
<td>Grasded Area NE of Loading Dock and Auditorium</td>
</tr>
<tr>
<td>School of Architecture</td>
<td>4</td>
<td></td>
<td>Grasced Area East of Quigley Patio and the Covered Walkway</td>
</tr>
<tr>
<td>College of Education - Pre-School</td>
<td>5</td>
<td></td>
<td>Grasced Walkways Area beyond South Entry</td>
</tr>
<tr>
<td>General Classrooms &amp; Auditorium</td>
<td>1, 3, &amp; 4</td>
<td></td>
<td>Please instruct those outside faculty, students, and visitors during an emergency</td>
</tr>
</tbody>
</table>

>**Accommodations for a Disability:**
If you think you need an accommodation for a disability, please contact Disability Support Services. Some aspects of this course, the assignments, the in-class activities, and the way the course is usually taught may be modified to facilitate your participation and progress. As soon as you make me aware of your needs, we can work with Disability Support Services (DSS) to help us determine appropriate academic accommodations. DSS (618.453.5738; http://disabilityservices.siu.edu/) typically recommends accommodations through a verification form provided to the student. Any information you provide is private and confidential and will be treated as such. Please make sure that you contact DSS; they offer a wide range of options and help.
SAFETY AWARENESS FACTS AND EDUCATION

Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SALUKI CARES

The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For information on Saluki Cares: (618) 453-7714, or salukicares@siu.edu.

http://salukicares.siu.edu/index.html

EMERGENCY PROCEDURES

Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. We ask that you become familiar with the SIU Emergency Response Plan and Building Emergency Response Team (BERT) programs. Emergency response information is available on posters in buildings on campus. Available on BERT’s website at www.bert.siu.edu, Department of Safety’s website at www.dps.siu.edu (disaster drop down) and the Emergency Response Guideline pamphlet. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.

INCLUSIVE EXCELLENCE

SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all races of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ is an important part of education as well as an essential preparation for any career. For more information please visit: http://www.inclusivexcelence.siu.edu/

LEARNING AND SUPPORT SERVICES

Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:

Tuition: http://tutoring.siu.edu/
Math Labs: http://math.siu.edu/courses/course-help.php
Writing Center:
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit:
http://write.siu.edu

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY

Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

Advisement:
http://advisement.siu.edu/
PROVOST & VICE CHANCELLOR: http://pvcaa.siu.edu/
SIU ONLINE: http://online.siu.edu/

Spring 2016 B.O’Houlihan